

Augustana College
Performing and Visual Arts
Manual for Music Students
2010-2011

Updated 2/11/11 (changes in red)

TO ALL MUSIC STUDENTS:

Please read this manual carefully. Many of these regulations pertain to graduation requirements for music majors and requirements for non-music majors participating in ensembles and studying applied music.

This new edition of the Manual for Music Students incorporates actions of the Music Council with respect to your musical and academic performance as a music student at Augustana College. The Music Council consists of full time music faculty and the chair of the Music Program.

Please do not hesitate to seek clarification from the Chair or from any member of the faculty and staff if you have any questions regarding the Manual's content.

Music Program Mission Statement

Inspired by Lutheran scholarly tradition of excellence in music, the Augustana Music Program provides a comprehensive education that challenges and prepares music majors for professional music careers and graduate study. All Augustana College students are offered the opportunity to study and perform music in a nurturing environment that fosters integrity and integrates faith and learning in a diverse world.

Music Program Vision Statement

The Augustana College Music Program will be one of the premier church-related music departments in America.

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GENERAL INFORMATION

1. APPLIED MUSIC REGULATIONS

a. REGISTRATION FOR APPLIED LESSONS FOR COLLEGE CREDIT

All music majors and minors are required to register for applied lessons and major ensembles for credit. Music majors are required to register for 50-minute lessons in their primary applied area. Music majors and minors should review the catalog requirements for specific details. (See section 2 for ensemble requirements.)

Music Education majors must take seven semesters of lessons, allowing a semester for student teaching without applied lessons. Education students may, if desired, take eight semesters of applied lessons. Music Liberal Arts majors are required to take eight semesters of applied lessons.

Non-music major vocal and instrumental (not including keyboard) Pro Musica scholarship recipients of \$3000 and above must register for applied lessons for credit in their scholarship area during the student's first and second year. Lessons are optional for Pro Musica non-majors their third and fourth years. Keyboard Pro Musica non-music major scholars will be assigned accompanying responsibilities to fulfill ensemble requirements in year one and two and must take applied lessons every semester they receive their Pro Musica scholarship.

All Augustana students may take lessons and participate in music organizations for college credit or non-credit. Registration for lessons and music organizations is accomplished through the Registrar's office and payment is made to the Business Office. Non-credit students will observe the same regulations regarding applied lessons as do credit students. Consult the college catalog for ensembles which qualify for credit.

b. LESSONS AND PRACTICE

Once registered for applied lessons, the student is responsible to contact the appropriate applied instructor to arrange lesson times.

The normal number of lessons per semester for credit is 13. Twelve lessons are one-on-one with the applied instructor and the thirteenth lesson will be the applied music exam at the end of each semester. **Two unexcused applied lesson absences will result in a grade of F.** Music majors are also required to attend masterclass/seminars offered in their area.

Music majors are required to perform on a Departmental recital each term with the exception of the first term of study. A date for the Departmental recital must be determined in conjunction with the applied instructor prior to the third lesson of the semester. Music majors and scholarship recipients taking applied lessons are required to participate in juries as their applied music exam. Non-majors taking lessons for credit are required to either take the applied music exam or perform in a performance class, seminar, master class, or recital during the term as determined by their instructor.

Students unable to attend their scheduled lesson shall notify the instructor at least 24 hours in advance. In case of illness or other unusual circumstances, notification should be made at the earliest opportunity. Students must reschedule missed lessons in a timely fashion and at the instructor's convenience. Grading is determined by ability, technical progress, material prepared and covered, quality of performance and attendance.

Students in applied lessons are required to practice a minimum of one hour per day for each credit hour of lessons. Students are urged to set goals for themselves each semester in consultation with their instructors.

Music majors at Augustana taking applied lessons for credit are not allowed to study with a non-Augustana music teacher in lieu of studying with an Augustana teacher, unless the instruction is not offered here. Students taking applied music for credit at Augustana must study with a primary Augustana music teacher in his or her applied area unless the load of that teacher is such that another teacher has been assigned to take the overload of the regular Augustana staff member. Primary teachers shall be defined as full-time or designated part-time teachers.

Music majors and minors must complete their applied music requirement in the same performance area. Exceptions are permitted only upon petition to the Music Council.

c. RECITAL REQUIREMENT FOR MUSIC MAJORS

A recital of at least thirty minutes of **solo** literature is required during the junior or senior year for music majors. Thirty minutes is defined as thirty minutes of solo music, not including ensemble literature or set-up and entrances and exits from the stage. Literature that uses multiple performers is permitted only if it is unquestionable that the literature features only the one (**RECITAL**) soloist. Additional ensemble pieces may be part of the recital, but will not be counted as part of the required thirty minutes. This recital will be evaluated by the applied instructor and two other members of the music faculty. This panel is selected by the applied instructor. No recital is required for music minors. Students are advised to not present the degree (senior) recital during the semester of student teaching. Date for the recital must be determined in conjunction with the applied instructor prior to the third lesson of the semester. (See Section 8 and 11 for further recital information.) Accompanists for recitals should be paid by student prior to the performance. **No degree recitals can be scheduled until the Recital Attendance requirement has been met.** (See Section 14)

d. APPLIED MUSIC EXAMINATION

Examinations for all music majors and Pro Musica students in applied music will be held each term during the week prior to final examinations. The student will perform before the faculty in his or her applied music medium (piano, organ, voice or instrument). The student should consult his or her applied instructor for specific details. Non-majors who are not Pro Musica students are not required to perform before the faculty and the applied lesson examination procedure will be determined by the applied instructor.

Applied music examinations are not required of students who have given a full or half recital during that term. Performance on the Concerto-Aria Concert will not satisfy the requirement for applied music exams. The applied music instructor shall make the decision as to whether a first-semester applied student shall take the applied exam.

Any student performing on recital, for applied music exams, or for the public, should be appropriately clothed for the dignity of the occasion. Accompanists for applied music exams should be paid by students prior to the performance.

e. UPPER DIVISION EXAMINATION

At the end of the fourth semester of a music major's program at Augustana, the "upper division examination" will be given in place of the regular applied music examination. The student should have completed Theory I–IV and Music History I & II.

The entire music faculty will hear each student's performance. Performance will be no longer than seven minutes. In addition to hearing the solo performance, the faculty members will compile information on each student to contain:

1. A paragraph from instructors describing the student's performance in theory, history and other music courses.
2. A paragraph from the student's primary applied instructor describing the student's progress in the major applied instrument
3. A paragraph from each ensemble conductor involved with the student describing the student's performance in that ensemble
4. Indication of progress toward completion of the piano proficiency requirements, **recital attendance requirement** and cumulative grade point average.
5. Student vita with a description of student future goals written by the student.

The Department Chair is responsible for compiling this information in a screening form (not the student). Each faculty member will recommend one of three options on the form:

1. Recommend continuation as a music major without reservation
2. Recommend continuation as a music major with reservations and a further evaluation following the next semester of study
3. Recommend that the student not continue as a music major

Following the upper division exam, the department chair will schedule a meeting with each student to discuss the faculty's recommendations and any action deemed necessary.

2. A. ENSEMBLE REQUIREMENTS FOR MUSIC MAJORS

All full-time music majors except keyboard majors must be enrolled in a major ensemble each semester in residence. Keyboard majors must be enrolled in a major ensemble on an approved instrument for four semesters. The ensembles which meet the requirements for music majors are the Augustana Choir, Augustana Band, College–Community Band, Collegiate Chorale, Angelus, and Augustana Orchestra. Students must audition in the fall, and assignment to specific ensembles will be made by the music faculty.

B. ENSEMBLE REQUIREMENTS FOR PRO MUSICA SCHOLARSHIP RECIPIENTS

All Pro Musica recipients except keyboard majors must be enrolled for credit in a major ensemble each semester in residence. The ensembles which meet the requirements for Pro Musica Scholarship recipients are the

Augustana Choir, Augustana Band, College–Community Band, Collegiate Chorale, Angelus, and Augustana Orchestra. Students must audition in the fall, and assignment to specific ensembles will be made by the music faculty.

3. LISTENING FACILITIES

There are two primary facilities on campus for listening to recordings: the Music Program Office and the Mikkelsen Library. Recordings of Augustana faculty and ensembles are available in the Music Office for student listening and for making personal copies.

4. PRACTICE ROOMS

All students who take applied music may reserve a practice room by signing up for the time of day you want to practice on the schedule posted on the door of the practice room you would like to use. If problems develop in this regard, please report them to the Music Office or to any music faculty member.

Practice room hours are from 7:00 a.m. to 12:00 midnight Monday through Saturday, and from 8:00 a.m. to 12:00 midnight on Sunday when school is in session. Campus Safety will clear and secure the rooms at 12:00 midnight. Access to the practice rooms is at the south entrances when the other entrances to the Humanities Center are locked. If the south outside doors are not open during the above hours when school is in session, call Campus Safety at 4014 and request that the doors be unlocked. If there happens to be a specific reason that the doors are to remain locked, the person on duty should be aware of it and will inform you that he/she is not to unlock the doors at that particular time. There should not be any reason for the practice rooms to be locked during the above hours while school is in session.

The basement will be locked at 12:00 midnight and all students must vacate the building. Campus Safety is to enforce this regulation and there will be no exceptions. While in the practice room area, Augustana students are encouraged to be aware of others in the Humanities basement. Only music students and Minnesota Public Radio staff should be in the basement under normal circumstances. If you notice non-Augustana people in the area of the practice rooms who do not appear to have a legitimate reason for being there, report them to the Music Office, or to Campus Safety (4014). A student phone (extension 5448) is available in the basement (by Room 2) for campus and local or credit card calls. Another campus phone is available in the Humanities concourse.

The windows of the practice rooms are not to be covered at any time. This is for your protection as well as for security reasons. The Humanities Center is a smoke-free building, and no designated smoking area is available. No food or drink is allowed in the practice rooms. Do not leave piles of music, open instrument cases, etc., in the practice rooms or in the hallways.

Organ practice rooms are available to students who are studying organ with the Augustana faculty. Two pipe organs are available. These rooms are kept locked, and keys may be checked out by registered organ students from the Music Office. There is a \$10 deposit which must be paid when the key is checked out, to be refunded when the key is returned.

Ten practice rooms have been designated as piano/vocal practice rooms. These rooms are to remain locked at all times when not in use. Keys for these rooms will be issued in the Music Office with permission from the director of keyboard program. Two of these practice rooms are equipped for the use of the SmartMusic accompaniment program for voice. Students who are currently enrolled in voice lessons are eligible to use SmartMusic for one hour each week, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m. (music office hours). The key for the practice room is to be checked out at the music office, and the student's ID

card will be held at the office until the key is returned.

Three percussion practice rooms have been set aside in the practice room area. These are to be used by students who are studying percussion with Augustana faculty or are playing percussion in Augustana ensembles, and are to be kept locked when not occupied. Students wishing to use these rooms for their personal drum sets may check out a key from the Music Office after permission of the applied instructor and/or ensemble director has been obtained. Percussion rooms are not to be used for non-Augustana ensemble purposes.

Students participating in school-sponsored musical organizations may use practice rooms when they are not in use by applied music students. Sectional rehearsals of college music groups and other small ensembles may also use practice rooms. Augustana students who are not members of organized Augustana music groups or who are not enrolled for private applied study need the permission of the Music Program Chair for any use of practice rooms.

5. LOCKERS

Lockers are provided at no cost to Augustana students who are applied music students or who are involved in college music organizations. We urge the use of lockers to prevent theft or vandalism of your personal property or Augustana property in your care. Please do not leave instruments or other valuables unattended in practice rooms. Also, when you leave the practice room for an extended time, remove your property from the room and put it in your locker.

6. STATEMENT OF POLICY ON INSTRUMENT USE

It is the policy of the Music Program that instruments belonging to the college may be used under the following conditions, provided that such use of instruments will not interfere with their use in Augustana musical organizations and/or performance and pedagogy classes:

- a. By students at Augustana College, specifically those
 1. who are members of an Augustana instrumental group
 2. who are studying privately with Augustana applied music instructors
 3. who are playing in an accompanying orchestra or other ensemble for Augustana dramatic productions (including musicals, operas, and variety shows)
- b. By students who are not currently enrolled at Augustana College, specifically
 1. graduates of high school who will be attending Augustana in the fall and who wish to practice during the summer in preparation for auditions will be permitted to check out an instrument if their enrollment deposit has been paid.
- c. Special consideration for unusual requests will be handled by the applied music teacher in charge of the instrument involved. The ultimate responsibility for the use of an instrument is with that teacher and the Department Chair.

It shall be the policy of the Music Program that instruments may not be checked out for use in any engagements for pay, with the exception of such educational, religious or civic organization such as the South Dakota Symphony and the Sioux Falls Municipal Band.

The Music Program reserves the right to recall any instrument that may be checked out by a student if needed for an Augustana performance and/or pedagogy class. This particularly applies to instruments which, because of cost, are available in limited quantities (such as bassoons, oboes, etc.).

Any person who uses an Augustana instrument assumes full financial responsibility for that instrument while it is in his or her care, from theft, vandalism, or abnormal wear or damage. The college will bear the expense of repair for normal wear of Augustana instruments. The need for such repair should be reported to the faculty member in charge, who will obtain authorization for the repairs and/or have the work done.

7. USE OF OTHER MUSIC PROGRAM EQUIPMENT

a. Music Program equipment such as music stands, stand lights, or other items not covered in the above policy, may be made available to not-for-profit community groups for performances, provided that such equipment is thoroughly inventoried by a responsible person in the Music Program, and that credit is given to the Music Program on the printed program for the event. All faculty who might have use for such equipment should be consulted before it is loaned out in case it is needed by one of the college performing groups.

b. No one may take Music Program equipment, whether musical instruments or such items as described in (a) above, out of the Humanities Center without permission of someone on the faculty or staff of the Program.

c. Augustana students and faculty are always to have priority in using college equipment in the Humanities Center when preparing for recitals or other performances.

8. PRINTED RECITAL PROGRAMS AND POSTERS

Programs for full or half solo recitals can be commercially printed or printed on campus. If you wish to have your programs printed off campus, be certain that the finished size of the page is 5-1/2" x 8-1/2" (when folded). Consult with your applied teacher to be certain of the form, spellings, and program order before preparing the copy for printing. For any selection which has more than one movement, specify the name and/or tempo marking of each movement to be performed. Composers' names are to be supplied in complete form as generally used, and if birth and death dates are to be printed, they are to be researched and supplied by the student. There are reference books in the Music Office and in Mikkelson Library to help in this research.

The phrase "Augustana College, Department of Performing and Visual Arts: Music presents" and the date, time, and location of the event must appear on both the poster and the program. For degree recital programs, the sentence, "This performance is in partial fulfillment of the requirements for the Bachelor of Arts degree at Augustana College," shall appear, along with the applied instructor's name.

Student recital programs and posters will be prepared for printing by the student, following templates provided by the Music office. If a student does not have the technical ability to prepare their program and poster, they may ask the Music office staff for assistance. A copy of the program must be submitted to the Music office at least one week before the recital date. The student bears all costs of reproduction of posters and programs.

Professional typesetting is available through Central Services for Augustana students and staff. Posters and programs can be produced for recitals at a much lower cost than through a commercial firm. Reproduction of posters (up to 11" x 17") can be done on a variety of colored papers at Central Services.

9. PUBLIC PERFORMANCE BY STUDENTS

The music faculty recognizes the value of public performance, but if extra-curricular activities interfere consistently with lesson preparation and expected progress, the student who permits such conflicts of interest may be requested to drop his or her applied music lessons and hence the music major or Pro Musica Scholarship.

Students who wish to have experience performing before community and civic groups are asked to inform their ensemble directors or applied instructors of their interest. These people will be contacted when requests from such groups (such as retirement homes, church groups, or service organizations) are received in the Music

Office. Some groups are willing to pay a small fee for such services, while others ask for volunteer services. Small ensembles are particularly in demand throughout the year (both vocal and instrumental).

10. POLICY ON MUSIC PROGRAM KEYS

A \$10 deposit is required on all keys to Music Program facilities checked out by students. This deposit will be refunded when the keys are returned. No checks will be accepted for this deposit. If a key is lost, the \$10 deposit is relinquished to the Music Program and an additional \$10 deposit must be made for the replacement key. College policy prohibits any unauthorized copying or distribution of keys to college facilities.

Students must relinquish all keys at the end of the spring semester unless special permission is obtained from the Music Program to retain the key(s) over the summer.

11. KRESGE RECITAL HALL

The Recital Hall may be used by the following, in order of priority: members of the Music Program faculty and their students; members of the Augustana community; the public. Kresge Recital Hall is carefully scheduled, and approval for its use comes from the Music Program or the College Scheduling Office.

a. STUDENT PRACTICE

The following practice time in Kresge Recital Hall is granted to students preparing for recitals:

1. Up to five hours for performers in areas other than piano
2. Up to twelve hours for students preparing for piano recital.

In addition, the following practice times are allowed for other purposes, as stated:

1. Accompanists for organizations preparing for concerts are allowed to have five hours of individual practice before a concert.
2. In preparation for the Applied Music Exam, pianists may practice in the Recital Hall for three hours, and vocal or instrumental soloists with their accompanists may practice in the Recital Hall for two hours.
3. In preparation for Music program recitals, pianists may practice in the Recital Hall for three hours, and vocal or instrumental students with their accompanists may practice in the Recital Hall for two hours.
4. Pianists preparing for Concerto-Aria performance may practice in the Recital Hall for six hours.

b. RECITALS

1. The Recital Hall will be available 45 minutes before the performance time and will be locked as soon as the Hall has been vacated. The student giving a recital is responsible for providing any ushers or stage hands.
2. Please consult with your applied instructor concerning proper dress and decorum for public performance. Do not schedule a recital until you and your teacher agree that you will indeed be ready for the performance.
3. Music majors presenting their degree recital will be evaluated by their applied instructor and two additional music faculty members. This panel will be assembled by the applied instructor.
4. Normally, college recording facilities are to be the only ones used to record performances in Kresge Recital Hall, so that no other microphones are visible on or in front of the stage. Portable cassette recorders and/or camcorders with built-in microphones may be used discreetly. Their use should not distract either the performer(s) or the audience. Compact discs of your recital can be made by the Music program staff.

5. The normal evening performance time for Music program events will be 7:30 p.m.

c. PROCEDURES FOR RESERVING KRESGE RECITAL HALL

1. The master calendar for the Recital Hall is kept by the Music program staff.
2. If no conflicts are apparent, a recital request form will be prepared by the Music program Secretary and circulated to the applied instructor and the Department Chair. If approval is given, no further action is necessary on the part of the student other than to confirm with the Department Secretary that approval has been obtained.
3. The music faculty through its Chair shall have the power to cancel a firm date if circumstances dictate.
4. Reservations for classes and ensembles which meet in Kresge Recital Hall shall be made prior to the start of each semester. Any request for relocating any of such classes shall be made only upon consultation with the instructor involved and the Music program Chair.
5. When students have been granted the use of the Recital Hall, it is the responsibility of the respective faculty member (applied instructor, conductor, etc.) to see that the Hall is unlocked and locked again after use. Please see that the Hall is secure (pianos put away, lights off, all doors closed and locked) after use. Please do not bother the music faculty whose offices are located near the Recital Hall for access to the Hall unless they have agreed in advance to open it for you. During working hours, the Music Office staff or the Division Secretary may be asked to open it for you if you have it reserved at that time.
6. The procedure for scheduling rehearsal time in Kresge Recital is as follows:
 - a. Observe restrictions on practice time as defined under #11 a, Student Practice.
 - b. Consult with the Music program staff for available times. Do not request more time than is allowed.
 - c. The Recital Hall should only be used for final preparation for a public performance or applied exam, and pieces should be in their final stages of polishing by the time they are practiced on the Kresge pianos.
 - d. Lessons taken in Kresge Recital Hall at the request of the instructor are not to count in the amount of practice time allowed in the Hall. However, lesson preparation time would count since it is assumed that the material studied in the lesson is in its final stages of preparation for a performance. The instructor should schedule the time for the student's lesson so the secretary is aware that it is for a lesson; however, the student's name should appear on the schedule and not the instructor's, with the indication that it is a lesson.
 - e. When a scheduled practice time or lesson is cancelled, the program Secretary is to be notified at once so the time can be made available to someone else.

d. REGULATIONS TO BE FOLLOWED IN THE USE OF KRESGE RECITAL HALL

1. No smoking, food or drink at any time in the Recital Hall.
2. When using the stage for practice or rehearsals, use only those lights which are necessary. Please do not waste energy.
3. The stage must be cleared for regularly scheduled rehearsals by 3:00 each day unless other arrangements have been made in advance.

4. Special care must be used in moving pianos on and off stage. They must be covered when going through the door opening. At least two people should be involved when moving pianos. The pianos must be returned to the storage area after use. The 9-foot concert grand piano has special humidity control equipment which must be plugged in whenever it is not in use on stage.
5. The use of the Recital Hall may be free or a rental fee may be charged depending on the specific use of the facility.
6. Special piano tuning is the expense of the person or group using the Hall, unless the rental agreement for the Hall specifically includes piano tuning. Special requests for tuning should be made through the Music Office at least one week in advance.
7. The Steinway concert grand piano is reserved for guest artists, faculty, and specific student piano recitals. Permission for use of this instrument must be obtained from the director of keyboard activities or the department chair.

12. SCHEDULING OF NON-COLLEGE MUSICAL EVENTS

No non-college musical performance may be scheduled in Music program facilities while a Music program concert or activity is taking place elsewhere on or off campus.

13. SUPERVISION OF FACILITIES AFTER BUILDING HOURS

Any time a major rehearsal or performance room is used outside of regular building hours, a faculty member must be responsible for the room, including opening and locking the room and supervising the activity if necessary. If the Music program technical assistant is on duty, he may substitute for a faculty member if arrangements have been made in advance.

14. MUSIC PROGRAM SEMINARS AND RECITAL ATTENDANCE REQUIREMENT

Thursday mornings from 10:00 to 10:50 are normally devoted to Program seminars, master classes, and recitals. While the seminars are on a less formal basis, the recitals will be open to the public and hence dress and decorum will need to be appropriate for a public performance.

ALL MUSIC MAJORS are required to attend all music program seminars and master classes, even when they have completed the recital attendance requirement. First-year students enrolled in New Student Seminar will be excused when NSS is meeting. Music majors must perform at a Thursday recital or seminar in each term, with the exception of the first term of study. Pro Musica recipients and others are strongly encouraged to perform at their instructor's discretion.

In most music schools, attendance at public events is a requirement for music majors. The requirements of Augustana College are attendance at **25** events during the first year as a music major and at 32 events during the second year as a music major, for a total of **57** events attended. (See "Specific Graduation Requirements for Music Majors" for more details.)

Attendance at music program recitals and seminars counts toward satisfaction of the recital attendance requirement, and may be included as a factor in determining applied music grades. Attendance is taken at Thursday recitals and seminars by signing a sheet at the entrance to the recital hall or in the room used for the seminar. This attendance sheet will be withdrawn ten minutes after the recital or seminar has started. Attendance

credit will not be granted to those arriving after the first ten minutes of the event or to those who leave early.

If a scheduled Thursday recital is less than thirty minutes in length, attendance will not count toward the recital attendance requirement; however, a student performing on the recital will receive credit for the performance requirement for music majors.

The Recital Attendance requirement must be fulfilled before a student can schedule a degree recital and/or be approved for student teaching.

15. MUSIC COUNCIL

The Music Council meets twice each month during the first and second semester. The Council is comprised of the full-time music faculty and the Chair. Students may bring issues to the Council with prior approval by the department Chair.

16. STUDENT MUSIC COUNCIL

Students are encouraged to organize a student council to discuss music program issues, enhance camaraderie and develop leadership skills. Council members may consist of representatives of each major ensemble or performance area. The Student Music Council is completely student organized and run.

17. TEACHING OF PREPARATORY STUDENTS

Students who wish to teach private applied lessons and use college facilities must have the approval of the Music Council. The Music Council regularly acts on approving prep teachers each year. Interested students should discuss this with their applied teachers. The appropriate instructors will be notified of inquiries for prep music lessons and should notify their students of such inquiries.

The following criteria will be used to consider student applied teachers:

- a. Must be a full-time student, except if in the final semester before graduation.
- b. Must be currently enrolled in applied study with an Augustana instructor.
- c. Must have completed one semester of performance and pedagogy at Augustana or have taken four semesters of college level applied studies in the teaching medium.
- d. Must be recommended by an applied music teacher.
- e. A music major who has completed the performance and pedagogy sequence of a particular medium (strings, woodwinds, brass, percussion) may be approved to teach the other instruments in his or her applied music medium.
- f. A music major who has completed the entire performance and pedagogy sequence may be approved to teach any of the band and orchestral instruments (presumably in the senior year). The student must keep his or her applied music teacher updated on the progress of the individual lessons, on his or her teaching load, etc. The Music Council recommends charging \$7.50 per half-hour lesson. The student will be responsible for making his or her own arrangements with the child or the parents.
- g. Students who are approved to teach music lessons at Augustana College are required by law to follow the prescribed procedures to obtain a sales tax license, collect the taxes from the preparatory student, and pay the taxes to the state. To apply for a sales tax license and obtain more information, go to the South Dakota Department of Revenue office at 230 South Phillips, Suite 301, in Sioux Falls.

Augustana facilities may not be used by students not approved as above or by non-Augustana people for the

teaching of private lessons.

18 PERFORMANCE AND PEDAGOGY CLASSES

Music education students should take the performance and pedagogy classes in normal sequence to avoid doubling up these classes later.

19 INSTRUMENTAL MUSIC MAJORS WITH KEYBOARD EMPHASIS

Anyone majoring in instrumental music education who has a keyboard emphasis is required to take at least four semesters of applied lessons on one other band or orchestral instrument (strings, brass, woodwinds or percussion).

20 VOCAL MUSIC MAJORS WITH KEYBOARD EMPHASIS

Vocal music education students are required to have a minimum of four semesters of voice lessons if their emphasis is other than voice. Students with a vocal emphasis are required to take seven semesters of voice lessons.

21 SPECIAL PROVISION FOR INTERDEPARTMENTAL MAJORS

Any interdepartmental major who has music as one of the components is to follow the same requirements as music majors regarding piano proficiency and recital attendance.

22 FINANCIAL ASSISTANCE FOR COMPETITIONS

Students representing Augustana College in professionally-sponsored competitions can petition the Music Council for financial assistance for travel expenses. These requests will be evaluated by the Music Council once each semester and must be received by the Department Chair by mid-term to be considered for funding. Contact the Department Chair or applied instructor for petition forms.

23. MUSIC MAJOR PERSONNEL POLICY

I. Admission to the Major in Music

- A. Students entering Augustana for the first time who plan to major in music should declare their intention to major in music immediately following their acceptance by the college. The "Declaration of Music Major" form is available at the Music Office.
- B. Students who are already enrolled at Augustana who elect to change to a music major should make this declaration as soon as this decision is made. The declaration form is to be filled out at the Music Office. If a change of advisor is necessary, the Department Chair will assign a faculty advisor in music. The student is to immediately make the change of major and/or advisor at the Registrar's Office.

II. Students in Good Standing

- A. Music majors must maintain acceptable levels of work in music courses, college courses generally, and especially in applied music and ensembles. All music majors must complete each required music course listed in the college catalog with a grade of "C-" or better. Any student receiving a grade of "D+" or lower must repeat the required music course.
- B. Music majors must fulfill all other regulations enforced by the Music Program, including the regulations on recital and concert attendance and piano proficiency.

III. Dismissal from the Music Program

- A. Music majors who fail to satisfy the requirements in (II) above may be dismissed from the

program or placed on probationary status by the Program, at its option.

- B. Appeals of this, or any other action by the Program, may be made by petition to the Music Council.

IV. General

- A. While Pro Musica Scholarship recipients are singularly honored by the college, this honor does not automatically admit the student to the music major. This application must be made separately.
- B. Music majors in good standing will have first priority in enrolling in classes necessary for them to complete the graduation requirements.
- C. The academic and musical progress of each music major will be reviewed semi-annually by the Program.
- D. Full-time music majors must be enrolled in a large ensemble each semester in residence.
- E. While nothing in these regulations is designed to prevent students in other majors from electing music courses, and, in fact, we seek to welcome anyone into any course where he or she has the requisite interest and ability, only those students who have been admitted into the music major and who have maintained this status "in good standing" for a period of one calendar year immediately prior to completing the major will be allowed to graduate from the college as a music major.

24. GRADUATING WITH HONORS IN MUSIC

Program Rational

This program is designed for students who wish to accept academic and performance challenges that go beyond those required for graduation. It is an opportunity for students to hone their musical academic and performance abilities. Since the challenges are significant, it is appropriate for those who undertake them to be honored. Recognition of honors students will appear in the commencement booklet and on the student's transcripts.

Application to the Honors Program

The student, in consultation with their advisor determines the potential for the completion of the honors program. The program must be informed in writing by the student during the fall semester of their junior year about their intentions to complete the requirements for the Honors program.

Requirements for Completion of the Honors Program

1. Comprehensive final college grade point average of 3.5
2. Departmental final grade point average of 3.66
3. Junior Degree recital. This recital should be completed during the spring semester of the student's junior year. The requirements for a junior level degree recital are found in the music program handbook.
4. Senior Degree recital. Included with the senior level recital is a research paper about the selections and composers found on the student's recital. This paper written in the style congruent with the program's "W" component course typically will be 15 – 25 pages and will be submitted at least ten days after the senior recital date or no later than April 1, whichever is sooner. It is the responsibility of the student's academic advisor and the student's recital evaluation team to evaluate the recital research paper. This paper will be evaluated using the writing rubric from the English department that is also used to evaluate the program's "W" component course. The requirements for a senior level degree recital are found in the music program handbook.

SPECIAL GRADUATION REQUIREMENTS FOR MUSIC MAJORS

No more than 45 credit hours in music may be used to meet the 130 credit hour graduation requirement for music liberal arts and music liberal arts (sacred music) majors; no more than 55 credit hours in music for vocal music education majors and 56 credit hours in music for instrumental music education majors may be used to meet the 130 credit hour graduation requirement.

I. Recital and Concert Attendance Requirement

Professional competence in music is achieved through academic studies, development of individual performance skills, and a total loyalty and curiosity regarding what the student judges to be his or her main concern – the art of music. This becomes evident in the student's desire to hear music of all styles, of all eras, and of all media of expression.

In most music schools, attendance at public events is a requirement for music majors. The requirements of Augustana College are attendance at **25** events during the first year as a music major and at 32 events during the second year as a music major, for a total of **57** events attended.

The following events are those for which credit is given:

1. Augustana faculty and student solo or joint recitals
2. Music events of the Augustana Concert and Lecture Series
3. Visiting college and professional concerts in Sioux Falls
4. Performances by Augustana music organizations
5. Program seminars, master classes, and recitals
6. South Dakota Symphony, Community Concerts, music events of the Washington Pavilion Performance Series, and indoor concerts of the Sioux Falls Municipal Band
7. University of Sioux Falls recitals and concerts
8. All-State Orchestra, Chorus or Band concerts (of any state)
9. Concerts attended while at state, regional or national music conventions

Credit will be given for the above only during the academic year. Credit will not be given for high school events or any out-of-town events not listed above. However, up to six events per year not listed above can be applied to the recital attendance requirement if approved by the Chair. The event must be at least 45 minutes in length and a printed program must be submitted to the Chair for approval. If no printed program was provided at the event, an attendance voucher may be substituted if signed by an Augustana faculty member.

For events outside of the Humanities Center, verification of your attendance must be obtained from an Augustana music faculty member. This is accomplished by having him or her sign your program or recital attendance voucher (available at the Music Office). Be certain to write your own name legibly on the program so proper credit is given.

A time limit of one year will be imposed on students desiring credit for events at which their attendance was not immediately registered. Members of ensembles or other recital participants whose names appear on the printed program will be given credit for the event even if more than one year has elapsed.

If a student is remiss in achieving the required attendance at musical performances, the following penalty procedure will be enacted:

1. **The student may not schedule a degree recital until the requirement is met.**
2. **If the student is a music education major, approval for student teaching will not be granted.**
3. If the requirement is not completed by the end of the fourth year, the degree will be withheld pending completion of the requirements.

4. This requirement will be pro-rated for part-time music majors; however, the total of 64 events is the same.

II. PIANO PROFICIENCY EXAM

Every music major at Augustana College must pass the appropriate piano proficiency exam before he or she will be permitted to graduate with a major in music. Music majors are required to register for credit for class piano, fall and spring semesters, during their first year as a music major. After the second semester of class piano, students must register for applied piano (for credit) until the piano proficiency requirements have been successfully met. All music majors must be registered for credit until all requirements have been met.

Students wishing to test out of any or all of the four-semester piano requirement may take the piano proficiency exam from any of the full-time or part-time keyboard instructors. The entire list of requirements for the exam is given below.

No petitions regarding the fulfillment of special Music Program requirements such as piano proficiency will be accepted from a student during the second semester of the senior year.

III. REQUIREMENTS FOR VOCAL AND INSTRUMENTAL EMPHASES

1. Major and minor pentascales (five-finger patterns) in all keys, hands together. Must be performed in the following rhythm at quarter note=120 with no more than three mistakes through all 12 keys (two attempts given): **[example 1]**
2. Chord progression I-IV^{6/4}-I-V^{6/5}-I in all major keys and i -iv^{6/4}-V^{6/5}-i in all minor (harmonic) keys, beginning in root position and proceeding in "closed position" as illustrated below, hands together. Must be performed in half-notes at quarter note=120 with no more than three mistakes through all 12 major keys and no more than three mistakes through all 12 minor keys (two attempts for major, and two attempts for minor): **[example 2]**
3. Combine items 1 and 2 through all major and minor keys as in the example given. Must be performed at quarter note=112 with no more than three mistakes through all 12 major keys and no more than three mistakes through all 12 minor keys (two attempts for major and two attempts for minor): **[example 3]**
4. All major and minor chord inversions, ascending and descending, hands together, utilizing proper fingerings as indicated in the example given. Must be performed at quarter note=112 with no more than three mistakes through all 12 major keys and no more than three mistakes through all 12 minor keys (two attempts for major and two attempts for minor): **[example 4]**
5. All major and minor arpeggios for four octaves, hand-over-hand, beginning in any inversion. Must be performed as in the following example at quarter note=60 with no more than three mistakes through all 12 major keys and no more than three mistakes through all 12 minor keys (two attempts for major and two attempts for minor): **[example 5]**
6. All major scales, hands together, for two octaves with standard scale fingerings. Must be performed in eighth notes at quarter note=88 with no mistakes. Two attempts given for each scale.
7. C,D,E,F,G, and A harmonic minor scales, hands together, for two octaves with standard scale fingerings. Must be performed in eighth notes at quarter note=88 with no mistakes. Two attempts

given for each scale.

8. Augmented and diminished chord inversions, hands separately, ascending and descending, performed as in item 4 (in half notes at quarter note=112. No more than three mistakes through all 12 augmented chords and no more than three mistakes through all 12 diminished chords (two attempts for augmented and two attempts for diminished).
9. Provide a left-hand accompaniment using I, IV⁶/₄, and V⁶/₅ (in a basic "blocked" style bass) to a given diatonic melody. After being allowed to play the melody alone one time, two attempts will be given to achieve less than three mistakes. Then, harmonize the same melody utilizing a given bass style (e.g. "Alberti" bass style) with no more than three mistakes in two attempts. Finally, the same melody will be transposed to a given key, using a basic "blocked" accompaniment. Again, two attempts will be given to achieve less than three mistakes. See your piano instructor or Dr. Andrews for samples which show the level of difficulty.
10. Prepare a medley using three different tunes (folk, religious, etc.). Each tune must be in a different key and accompanied with a different bass style and include effective modulations between tunes. Two attempts will be given to achieve less than three mistakes through the entire medley.

IV. FURTHER REQUIREMENTS FOR VOCAL EMPHASIS

1. Prepare two pieces comparable in difficulty to a Bach Invention, Clementi Sonatina, selection from Schumann's Album for the Young, or the Persichetti Little Piano Book. Both selections must be performed at an acceptable tempo and represent an acceptable level of musicality and technical proficiency (including dynamics, phrasing, articulation, balance, and control of tone).
2. Sight-read an accompaniment to an art song of vocal solo suitable for student use. Attention must be paid to good accompanying techniques including compensation for breathing, vocal register, rubato, and other matters of vocal technique.
3. Sight-read any two parts from a four-part (SATB) polyphonic choral composition and four-part chorale (SATB) in homophonic texture. These must be done without the aid of a piano reduction.
4. Prepare a piano accompaniment for the following pieces (from *The Art Song*, ed. Alice Howland and Poldi Zeitlin. New York: Amsco Publications, 1960):
 - a. "Liebst du um Schönheit" by Gustav Mahler (melodic style in B-flat major)
 - b. "Dear, do not your fair beauty wrong" by Robert Johnson (homophonic style in E major)
 - c. "Après un rêve" by Gabriel Fauré (chordal style in C minor)
 - d. "Auf Flügeln des Gesanges" by Felix Mendelssohn (arpeggiated style in A-flat major)

V. FURTHER REQUIREMENTS FOR INSTRUMENTAL EMPHASIS

1. Prepare two pieces comparable in difficulty to a Bach Minuet, Beethoven Dance, or Bartók's Mikrokosmos, Vol. II. Both selections must be performed at an acceptable tempo and represent an acceptable level of musicality and technical proficiency (including dynamics, phrasing, articulation, balance, and control of tone).

2. Transpose, from an open instrumental score, parts for B-flat, A, F, and E-flat instruments.

VI. PIANO PROFICIENCY REQUIREMENTS FOR PIANO EMPHASIS

See your piano instructor or the director of keyboard activities for a copy of these requirements.

CONCERTO-ARIA CONCERT

The annual Concerto-Aria program sponsored by the Music Program is scheduled for the spring of each year. This concert provides the opportunity for outstanding student soloists to earn the privilege of playing or singing with orchestral accompaniment. Students eligible to audition for the Concerto-Aria Concert must be enrolled for at least six hours for credit during the semester of the concert, and must be studying for credit with a member of the applied music staff to ensure that he or she will represent performance standards set by the Program.

The auditions for soloists for this event are normally held in late February in Kresge Recital Hall before an independent panel of adjudicators. The student is required to audition with the composition he or she intends to perform on the concert. All students, in consultation with their instructor, may audition and perform with or without music. A drawing for the order of the auditions will be held about a week prior to the auditions. Major conflicts will be taken into account in scheduling if necessary.

Students who wish to be considered for a place on the Concerto-Aria Concert should consult with their instructors to choose and prepare their selections well in advance of the applied exams in December. Only those students recommended by their applied jury will be considered for the auditions in February. A list of the students selected by the faculty will be posted by mid December outside the music office.

Choose your selection in consultation with your applied music instructor. Be sure you choose something (1) for which orchestral parts are available on either a rental or purchase basis for not more than \$150 and (2) which is not beyond the capabilities of the accompanying orchestra given the amount of rehearsal time available. If the rental cost is higher than \$150 and the student is chosen to perform, the student will be required to pay the difference in rental fees.

You should provide your own accompanist, and be able to prove your competence to appear in solo capacity with orchestral accompaniment. The performer will be judged solely on the basis of the audition rather than on potential, past performance, or reputation.

You or your instructor should fill out the Concerto-Aria application form in the Music Office early in the semester so the orchestral accompaniment can be located before starting work on the concerto or aria. If orchestral accompaniment is not available for your selection, you will need to have time to prepare another selection before the fall applied exams. It is recommended that works be selected for which the accompaniment can be purchased rather than rented so that the expenditure may benefit the orchestral library. Research of the availability of orchestral accompaniments will be done by the Music Program staff. As soon as you know the selection you wish to perform, provide the information to the Music Office.

The audition in February is the only one which will be held. If you do not appear at your appointed time, you will forfeit the opportunity to audition for the concert. If you are chosen to appear on the Concerto-Aria program, you may not accept any conflicting engagement for that afternoon or for the rehearsals, and you will be expected to remain for the entire program.

It is likely that only one movement of a concerto will be chosen. If there is time on the program and the student

is well prepared, two or three movements will be considered. If a concerto is excessive in length, a portion of the concerto may be used for audition and performance. The selection should be one that you have learned as an Augustana student under the direction of a teacher on the Augustana Music Faculty, preferably within the past two years. Do not present something you learned with another teacher or while in high school.

Once having been chosen for the concert, it is the performer's responsibility to be on time for rehearsals. The Program has taken the position that a student scheduled to appear on the Concerto-Aria Concert will be dropped from the program if he or she either is late or fails to appear for the scheduled rehearsal time with the orchestra, barring extenuating circumstances.

Application forms for the Concerto-Aria audition are available in the Music Office. **THEY MUST BE SIGNED BY THE APPLIED INSTRUCTOR WHEN RECEIVED.** Application forms must be submitted to the Music Office prior to the Applied Music Exams.

STUDENT RECITAL CHECKLIST

Use this section to help plan your recital.

Read the section on student recitals for more information.

- ___ Recital location and date reserved (Music Program Secretary)
- ___ Recital location and date confirmed (Music Program Secretary)
- ___ Poster copy to Music Office/Central Services (three weeks ahead)
- ___ Distribute posters on campus (two weeks ahead)
- ___ Program copy to Music Office for typesetting (one week ahead)
- ___ Reception arrangements made
- ___ Center for Visual Arts Atrium reserved (Music Office)
- ___ Other location cleared and reserved
 - ___ Refreshments, table cloth, punch bowl, cups, plates, napkins ordered/purchased
- ___ Flowers ordered
- ___ Page turner engaged (if needed)
- ___ Ushers/Stage Hands engaged
- ___ Program Secretary notified if piano or harpsichord tuning needed (one week ahead)
- ___ Committee of three faculty selected by applied instructor for recital evaluation

