

AUGUSTANA COLLEGE GRADUATE DIVISION

Application for Admission

Graduate degree program to which admission is sought:

MA Nursing

Name _____
(Last) (other or former name) (First) (Middle)

Current Mailing Address _____
Street, RFD or Box

City _____ State _____ Zip _____ Phone _____

E-mail Address _____

Permanent mailing address (if different from above) _____

Date of birth _____ Place of birth _____
City State or Country

Social Security No. _____ Citizen of what country _____ U.S. Veteran _____

Disabilities, if any _____

Undergraduate degree institution(s)(transcripts required) _____

Address _____ Degree date _____

Graduate institutions attended, if any (transcripts required) _____

Current occupation _____ Place of employment _____

Names of two instructors or supervisors you have asked to send a recommendation in support of this application:

1) _____
Name Title

2) _____
Name Title

Term graduate work expected to begin: Fall Spring Summer : Year _____ Full-time
Part-time

Information requested above is necessary for complying with requests from federal agencies, and not required for admission to the graduate program.

Signature of Applicant: _____ Date: _____

**ATTACH EDUCATIONAL ESSAY.
PLEASE NOTE INSTRUCTIONS ON REVERSE SIDE.**

Rev 10/09

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INSTRUCTIONS FOR MAKING APPLICATION TO THE GRADUATE PROGRAM

Mail this completed application, including the \$50 application fee and your educational essay, to the Director of Graduate Education, Augustana College, 2001 S. Summit Ave., Sioux Falls SD 57197.

1. APPLICATION FEE

Each application for admission must be accompanied by an application fee of \$50.00. No other fee is required at the time of application. This fee is not refundable.

2. UNDERGRADUATE TRANSCRIPT AND GRADUATE TRANSCRIPTS

Each application must be supported by all official transcripts of undergraduate studies and official transcripts of any graduate work taken since the undergraduate degree. Applicants should request that the Registrar's Office of respective institutions send transcripts directly to the Director of Graduate Education. **Only official transcripts sent directly from institutions will be accepted.**

3. WRITTEN REFERENCES

Each application must also be supported by two written references testifying to the applicant's character and ability to do graduate work. (Forms are provided) The references should identify the writer's credentials and familiarity with applicant's work. References should be sent directly to the Director of Graduate Education.

4. ESSAY

Applications must include an essay (two to three typed pages) discussing the applicant's academic interests, objectives, and plans for graduate studies.

5. SUPPLEMENTAL INFORMATION SHEET

If you are applying to the graduate program in Nursing, please complete the supplemental information sheet provided. Information on this sheet is used by the department in compiling research, and will assist them in developing a program of study most suitable for you.

6. INTERNATIONAL APPLICANTS

Applicants whose native language is not English must submit a report of the Test of English as a Foreign Language (TOEFL). A minimum score of 550 on the TOEFL is required, and test results must be mailed directly to the Director of Graduate Education.

7. FINANCIAL AID

Please contact the Financial Aid Office regarding financial assistance for Graduate School. Call 274-5216 or write to the Director of Financial Aid, Augustana College, 2001 S. Summit Ave., Sioux Falls SD 57197.

8. ADMISSIONS PROCESS (Please read carefully):

a. Deadline for all application materials.

The deadline for receiving all material in the Office of Graduate Education occurs in March for the Summer and Fall Semesters and in October for Interim and Spring Semester. A student may take courses prior to formal admittance to the graduate program; however, there is no guarantee that these courses will be applicable to the program once the student is admitted. If students wish to take courses prior to formal admittance, it is recommended that they take required courses listed in the *Graduate Catalog*.

b. Inquiries about a file.

Inquiries regarding the status of a file should be directed, in writing, to the Director of Graduate Education, or by telephoning the Office of Graduate Education at 274-4043.

c. File to Academic Departments and Graduate Admissions Committee.

The Director of Graduate Education will forward the completed application file to the appropriate academic department for recommendation, giving the department at least two weeks to review the file and respond. When the recommendation is returned, the student will be notified in writing of the decision.

d. Acceptance and the Graduate Plan.

If preliminary acceptance is granted, the applicant will be invited to meet with an advisor to determine whether a suitable plan of study can be provided for the student, depending on the availability and time of course offerings.

This plan will be placed on file in the Graduate Office; any changes must be made in consultation with the student's advisor and with the approval of the Director of Graduate Education. Acceptance will be rescinded if the student does not begin taking classes listed on the graduate plan by the semester following acceptance.

