

Google Everything

Google Apps is a set of tools that students already have. It is part of their Ole email account at Google. It is made up of many pieces including...

- *Google Drive* –Create store and share your documents right in Google. We are encouraging students to use this feature instead of their J drives.
- *Google Sites* - Create your own website or use this to have students create ePortfolios.
- *Google Voice* -Manage all your phone numbers through this new Google number. All calls can come through Google Voice. It even uses voice recognition to turn your voice mail into text and send it to you in an email message.
- Plus *Google +*, *Google Hangouts*, *Google Forms* and more.

7 Things You Should Know About Google Apps, *Educause*, 3.19.08

<http://www.educause.edu/library/resources/7-things-you-should-know-about-google-apps>

"31 Ways to Use Google+ in Higher Education"

<https://docs.google.com/presentation/d/1WG6RjvDbiv7Z9Vv4qWR2CvFIEvKmZ2qdD1JEv1T5rfo/edit?pli=1#slide=id.p17>

Google Hangouts <http://www.google.com/+learnmore/hangouts/>

- Up to 10 people can simultaneously video chat. Can record and save to your Google YouTube channel.

Google Search Tricks (from SimpleK ebook http://files.simplek12.com/downloads/GoogleTricks_eBook.pdf)

- Converting units
 - Type the known unit and the unknown unit: *centimeters in 1 foot*
- Searching within a website
 - Type "site" followed by the URL and the search term: *site: www.augie.edu financial aid*
- Determining time in other timezones
 - Type "what time is it in" followed by the location: *what time is it in London*
- Finding specific types of files
 - Type "filetype:" and the file extension in addition to your search term: *euro filetype:ppt*