Attendance: 20 present Absent: 6

New Business:

- Augie website/portal/A-mail
  - Looked at examples of websites from other schools
  - Specifically looked at announcement section of portal
  - Discussion:
    - Messages/announcements might be seen more often if put somewhere beside portal (current students page, moodle, etc.)
    - A-mails more effective, but not effective if they are sent out more frequently
    - Scan e-mails to see if information is relevant. Nice to see what the e-mail is about in subject line.
    - Put necessary information in e-mail rather than saying check the portal for updates
    - Page with categories for arts, sports, etc. including calendar with student events similar to Stall Street as a way to get information out
    - A-mails not effective to people who don’t check their e-mails
    - Have all A-mail/campus-wide e-mails come from one source: similar to weekly newsletter
    - Have IT come to a meeting to discuss options for website/app/etc.
  - Talked about calendar of events
    - Might be a good J-term project
  - Mobile App for Augie

- LDF
  - Discussed cut-off days as a more fair way to distribute LDF funds
  - Point raised about a reserve fund for unexpected events/expenses that come up
  - Goal to have as many events planned for as possible on cut-off days
  - Possibly have more than one cut-off day per semester
  - Get more money to groups that are more organized and active
  - How LDF is worded in constitution
    - Currently loosely worded
    - What is the intended purpose of the LDF?
    - Possibly revise wording regarding who is eligible to apply
    - Idea to go and bring new information/benefits/development back to Augustana
    - Do conferences/research presentations fit under the LDF fund?
    - Possibly specific requirements for presenting new knowledge gained from conferences when returning to Augie
    - Look at all requests before deciding amount we will fund for individuals
    - Set a cap of how many students we will fund

- Tuition Freeze Day
o Day to show appreciation for donors to the college
  o “State of the College” address from Rob, tell what our money is going toward, where the college is headed
  ▪ Forum hosted by ASA
  ▪ Students can ask questions, learn more about what goes on behind the scenes
  ▪ Discussion based on student questions, maybe have questions prepared beforehand rather than live questions

• Committee meetings
  o Talk about what we want to do for J-term/second semester
  o Curricular
    ▪ Faculty recognition award
    ▪ Make a faculty recognition week, thank you cards to the professors, dress like your favorite professor, etc.
    ▪ Recognize/appreciate all faculty then ultimately give award
  o Co-Curr
    ▪ Try to get printer in commons
    ▪ Want to get more outlets in the huddle/commons
    ▪ Want to set up housing committee
  o P & D
    ▪ Viking Day co-chairs and UBG head governor decisions in February
    ▪ Deciding dance marathon chair
  o A & P
    ▪ Absent

Adjourn: