



S/U GRADE REQUEST FORM

INSTRUCTIONS

A student may request the S/U grading system be used in place of the A-F (or similar quality point) grading system. Courses included in the students major or minor requirements must receive approval from the department before they can be taken S/U. Review the S/U policies and deadlines for Augustana courses and study abroad courses outlined below. Complete the course information fields for any course you are requesting S/U grading in at this time (one form per S/U course request). Student is responsible for completing all student and course information fields *then* obtaining signatures in the required instances outlined below. Incomplete forms will not be processed.

Augustana S/U Course Grade Policy:

- Request is limited to two courses which are graded A-F taken between time of the enrollment and graduation from Augustana University.
- Form must be submitted to the Registrar's Office for review no later than 5:00 p.m. on the posed date in the [academic calendar](#).

Definition of S/U

S [Satisfactory] = C- or higher
U [Unsatisfactory] = D+ or lower

Study Abroad S/U Course Grade Policy:

- Students participating in a semester-length study abroad program at a foreign institution and are regularly enrolled in 12-16 credit hours may take up to one half of their credit load as an S/U.
- The study abroad S/U course grade policy is in addition to the Augustana S/U course grade policy, but no student is allowed to use this option for more than eight credit hours towards degree.
- Form must be submitted the Registrar's Office for review no later than 30 days after receipt of official transcript from the host institution.

STUDENT INFORMATION

FIRST NAME: _____ LAST NAME: _____
AUGIE ID #: _____ EMAIL ADDRESS: _____@ole.augie.edu
PLANNED GRAD TERM: _____ YEAR: _____ CLASSIFICATION: _____
MAJOR(S): _____ MINOR(S): _____

REGISTRATION TERM: _____ YEAR: _____ SIGNATURE: _____

By signing student accept any risk or consequence incurred as a result of earning an S/U grade in the course listed below and understands this action is irreversible once approved. The student understands the Dean's List requires 12 credit hours of Augustana University letter graded courses and an S/U graded course will not count toward Dean's List hours.

Is the course you are requesting to
S/U required by your major/minor? ☐ YES ☐ NO

Are you currently receiving
Veterans Education benefits? ☐ YES ☐ NO

AUGUSTANA S/U COURSE INFORMATION

COURSE (DEPT ### TITLE)

SECTION

INSTRUCTOR NAME

STUDY ABROAD S/U COURSE INFORMATION

TRANSFER COURSE (DEPT ### TITLE)

COLLEGE/UNIVERSITY NAME

LOCATION (CITY, COUNTRY)

APPROVALS

DEPARTMENT CHAIR SIGNATURE: _____ DATE: _____

By signing the Department Chair approves the student to take the above listed major/minor course requirement for an S/U grade.

REGISTRAR: _____ NOTE: _____

S/U REQUEST: ☐ APPROVED ☐ DENIED

OFFICE OF THE REGISTRAR | AUGUSTANA UNIVERSITY
2001 S SUMMIT AVE SIOUX FALLS, SD 57197-0100
605.274.4121 | registrar@augie.edu