

# ADD/DROP FORM

## AUGUSTANA UNIVERSITY REGISTRAR'S OFFICE

- Adding a course:
  - The **instructor's** signature is required if **adding** a course.
  - The instructor must indicate the reason the student has permission to register for the course (unmet prerequisites, section closed, conflict). If there is a schedule conflict, a signature from **both** instructors is required.
- Dropping a course:
  - Your **advisor's** signature is required if **dropping** a course.

Student Name: \_\_\_\_\_ Augustana ID# \_\_\_\_\_

Classification (FR, SO, JR, SR): \_\_\_\_\_ Augustana Email: \_\_\_\_\_@ole.augie.edu

Term: \_\_\_\_\_ Year: \_\_\_\_\_

ADD COURSE		
COURSE CODE	SECTION	HRS
Instructor's Signature		
Instructor's reason for clearance (circle all that apply): Prerequisite      Capacity      Conflict*		
*Conflicting Instructor's Signature (if needed):		

ADD COURSE		
COURSE CODE	SECTION	HRS
Instructor's Signature		
Instructor's reason for clearance (circle all that apply): Prerequisite      Capacity      Conflict*		
*Conflicting Instructor's Signature (if needed):		

DROP COURSE		
COURSE CODE	SECTION	HRS
Advisor's Signature		

DROP COURSE		
COURSE CODE	SECTION	HRS
Advisor's Signature		

(By signing below the student accepts all financial and academic obligations incurred as a result of these changes.)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_ Date: \_\_\_\_\_