

COURSE PERMISSION FORM

AUGUSTANA UNIVERSITY REGISTRAR'S OFFICE

Complete the course information fields for any credit you are requesting to earn elsewhere in a term as full-time degree-seeking student at Augustana University.

INCLUDE ATTACHMENT OF COURSE DESCRIPTION PUBLISHED BY THE CREDIT GRANTING INSTITUTION FOR EACH COURSE APPROVAL SOUGHT ALONG WITH THIS COMPLETED FORM. Be aware of the calendar system where you are planning to receive credit. If quarter hours rather than semester hours, multiply the number of quarter hours by .67 to calculate semester hours for the course. Review the signature requirements below. Student is responsible for filling out, printing document, then obtaining the required signature approvals of the department in the required instances outlined below. Incomplete forms will not be processed.

The Department Chair for your major/minor must approve of any courses taken outside of Augustana University that will satisfy your major/minor requirements.

FIRST NAME: _____ LAST NAME: _____

AUGIE ID: _____ EMAIL: _____ @ole.augie.edu

MAJORS: _____ MINORS: _____

COURSE 1			
Course Code	Course Title	Credit Hours	Transfer Institution
AU Course Code	AU Course Title	Core Area	Applicable Major(s)/Minor(s)
Is this course a repeat?		Term	
Department Chair Signature		Registrar Signature	
Needed only if the course is within your major or minor.		This equivalency has been APPROVED / DENIED Notes:	

COURSE 2			
Course Code	Course Title	Credit Hours	Transfer Institution
AU Course Code	AU Course Title	Core Area	Applicable Major(s)/Minor(s)
Is this course a repeat?		Term	
Department Chair Signature		Registrar Signature	
Needed only if the course is within your major or minor.		This equivalency has been APPROVED / DENIED Notes:	

**This form must be submitted with all course descriptions attached.
Course descriptions can be found in the institution's Academic Catalog.**